CFP Communication Program

Rules on of approval CFP-PCR

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Japan Environmental Management Association for Industry

Chapter 1. General provisions

<Purpose>

Article 1

This document prescribes the approval of “Carbon Footprint of Products - Product Category Rule” (hereinafter called “CFP-PCR”) under the CFP Communication Program (hereinafter called “the CFP Program”) operated and managed by JEMAI (Japan Environmental Management Association for Industry).

<Overview of CFP-PCR approval>

Article 2

(1) CFP-PCR refers to the basic rules of CFP quantification and CFP declaration for each product category. CFP quantification is conducted based on the life cycle assessment method. The life cycle assessment method is a comprehensive assessment method that can be applied to any type of product, and the requirements for quantification and the resulting report differ according to the purpose of assessment or the product characteristics. Therefore, to maintain the program reliability, it is important to ensure transparency and fairness of the rules on CFP quantification and declaration according to characteristics of each product category, by prescribing the details of such rules.

(2) CFP-PCR aims to: provide information on quantification conditions to interested party; improve better understanding of the contents of CFP communication; and reduce labor-work required for CFP quantification and declaration, and its verification.

(3) A business that wishes to garner a CFP-PCR approval for a new product category shall develop a CFP-PCR draft by a company or by a working group (hereinafter called “WG”) on development of draft CFP-PCR, and shall undergo a review of the CFP-PCR draft in accordance with the procedures prescribed by JEMAI.

(4) An approved CFP-PCR shall be released on the CFP website. The business that wishes to make a CFP declaration can use the approved CFP-PCR.

<Requirements for a CFP-PCR>

Article 3

Requirements for a CFP-PCR shall be prescribed in the “Requirements for CFP-PCR”.

<Judgment criteria for CFP-PCR approval>

Article 4

Judgment criteria for CFP-PCR approval shall be prescribed in the “Judgment criteria for CFP-PCR approval”.

<Procedures for CFP-PCR approval>

Article 5

The procedures for CFP-PCR approval shall be prescribed in the “Procedures for CFP-PCR approval”.

Chapter 2. Development and approval of a CFP-PCR

Section 1. Development and approval of a CFP-PCR

<Application for approval of a CFP-PCR draft>

Article 6

(1) A business that wishes to garner an approval for a CFP-PCR draft shall develop a CFP-PCR draft by a company or by a WG on development of draft CFP-PCR. The WG shall consist of a group of multiple parties involved or consist of industry group(s).

(2) An individual who communicates and coordinates with the secretariat on behalf of the applicant (hereinafter called “representative applicant”) shall submit an application for CFP-PCR approval and a CFP-PCR draft to the secretariat (in JEMAI).

<Coordination by JEMAI>

Article 7

JEMAI can request as necessary the applicant business to perform the following:

(1) Adjustment on the same and similar parts with other approved CFP-PCRs (including CFP-PCRs under application)

(2) Participation of other business(es) in the WG

<Application for CFP-PCR approval>

Article 8

An application for CFP-PCR approval shall clearly describe the following information. In addition, it shall describe that the businesses that wish to garner a CFP-PCR approval agree with the conditions required in the application (transfer of copyright, use of information, and cooperation with the secretariat).

(1) Product category which a CFP-PCR covers

(2) Constitution of members of the businesses that wish to garner a CFP-PCR approval (e.g. company name, etc.)

(3) Contact information of a representative applicant

<Public comments on a draft CFP-PCR>

Article 9

After receiving an application for CFP-PCR approval and a CFP-PCR draft submitted by a

representative applicant, the secretariat shall implement public comments on the CFP-PCR draft to hear various general opinions. In principle, the businesses that wish to garner a CFP approval shall create answers responding to those opinions, and shall modify the CFP-PCR draft based on the opinions.

<Basic perspectives of CFP-PCR review>
Article 10
In a CFP-PCR review, a CFP-PCR draft shall be checked in terms of the conformity to relevant rules.

<Review by a CFP-PCR reviewer>
Article 11
JEMAI shall select one CFP-PCR reviewer from among licensed reviewers. The selected CFP-PCR reviewer shall review a CFP-PCR draft developed by the business that wishes to garner a CFP approval.

<Review and final judgment by the review panel>
Article 12
The review panel shall check the review result submitted by the CFP-PCR reviewer, and shall make a final judgment on CFP-PCR approval.

<Notification of a judgment result on CFP-PCR approval>
Article 13
The secretariat shall notify a judgment result of CFP-PCR review to a representative applicant.

Section 2. Handling of an approved CFP-PCR

<Copyright of an approved CFP-PCR>
Article 14
All copyrights (including the right of adaptation) of an approved CFP-PCR shall belong to JEMAI.

<Official release of an approved CFP-PCR>
Article 15
An approved CFP-PCR shall be officially released on the CFP website.

<Valid period of CFP-PCR approval>
Article 16
The valid period of an approved CFP-PCR shall be for 5 years. When an approved CFP-PCR is revised before its expiry date, however, the revised CFP-PCR will become valid.

<Management of approved CFP-PCRs>
Article 17
JEMAI shall manage approved CFP-PCRs. The secretariat shall serve as a contact point for responding to all comments on approved CFP-PCRs.

<Revision of an approved CFP-PCR>
Article 18
(1) A business that wishes to revise its approved CFP-PCR can apply for its revision regardless of its valid period, by submitting a draft of the revised version to the secretariat.
(2) Revision of an approved CFP-PCR shall conform to the rules in Sections 1 and 2.

<Review of an approved CFP-PCR by JEMAI>
Article 19
JEMAI can review an CFP-PCR as appropriate after consulted with parties involved regardless of its valid period in the case listed the followings: when applicable CFP-PCR has not been used for any CFP verification for over a year since its approval; when applicable CFP-PCR needs to incorporate new technology; or when JEMAI judges that applicable CFP-PCR needs to be reviewed due to an adjustment on the same and similar parts with other approved CFP-PCR or other reasons.

Chapter 3. The review panel and CFP-PCR reviewer

<Establishment of the review panel>
Article 20
JEMAI shall establish the review panel to delegate to make a final decision on “CFP-PCR approval (including revision of CFP-PCR)”. Paperwork of the review panel shall follow the “Rules on establishment and operation of the review panel” which are separately prescribed.

<Registration and appointment of a CFP-PCR reviewer>
Article 21
JEMAI shall select a CFP-PCR reviewer from among licensed reviewers to delegate to review the details of “CFP-PCR approval (including revision of CFP-PCR)”. Rules applied to a CFP-PCR verifier shall follow the “Rules on registration and assessment of licensed reviewer” which are separately prescribed.

Supplementary provision

This document shall come into effect on July 2, 2012.